



**Extraordinary Meeting of the Council held at The
Welfare, Ystradgynlais on Thursday 8th of January
2024 at 6.00 p.m.**

**Present : Chairman G Davies, Presided
Councillors M Allen, L Evans, A Williams,
C Nickels, M Donnelly, J Morgan, N Craddock,
R Millington, M Evans, G Burdett, M Shrewsbury,
G Roberts and C Williams**

231. APOLOGIES FOR ABSENCE/DECLARATION OF INTEREST.

Apologies for absence were received from Councillors W Thomas and J Horrell. The latter Councillor also declared an interest in this item due to his employment status at One Voice Wales.

**232. REVIEW OF THE STAFFING AND GOVERNANCE
STRUCTURE OF THE TOWN COUNCIL**

**CLOSED ITEM – PUBLIC BODIES (ADMISSION TO MEETINGS
ACT 1960.**

**The Town Council resolved that the public and press be excluded
from the following item due to the confidentiality of the matters
under consideration namely Personnel matters relating to the Town
Councils Employees :-**

The Town Council Members received, on a consultancy basis, Mr Paul Egan of One Voice Wales in relation to the above matter.

Mr Egan made a presentation to the council members in relation to an information pack that had been circulated covering the following matters:

A) Notes of a meeting held in November 2023 with the Chairman, Vice Chairman and Clerk

B) Job Description for Town Clerk/RFO

C) Job Description For Deputy Town Clerk/RFO

D) Job Description for Facilities Manager

E) Job Description for Community Engagement and Communications Officer

F) Outline Specific RFO role requirement.

G) Governance Structure Suggestions

H) Staffing Structural Options for the Town Council to consider.

Following lengthy debate with the Consultant on the above matters it was resolved to:

1) undertake an exit interview with the outgoing Deputy Town clerk. This to be carried out by the Chairman, Vice Chairman and appointed Consultant.

2) convene a further Extraordinary meeting of the Town Council on Thursday 25th January in order to further consider the Consultant's report and the options presented in the report.

The meeting concluded at 8.00pm.