



**Extraordinary Meeting of the Council held at The
Welfare Hall, Cwmtwrch on Thursday 25th of
January 2024 at 6.30 p.m.**

**Present : Chairman G Davies Presided,
Councillors M Allen, A Williams, C Nickels,
M Donnelly, N Craddock, R Millington, M Evans,
L Evans, G Burdett, G Roberts and C Williams
Via Zoom – J Morgan & M Shrewsbury**

238. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W Thomas and J Horrell.

239. DECLARATIONS OF INTEREST

Councillor J Horrell declared an interest in the item relating to the Staffing restructuring item due to his employment with One Voice Wales. Also the Clerk declared an interest in the same item and did not attend the meeting.

240. PRESENTATION – SURVEY – Cllr R MILLINGTON

A brief outline of the Community Survey results compiled to date was presented to the Town Council whereby to date 40 replies have been received (39 English and 1 Welsh). This has resulted that so far the Town Council are doing well but many comments were aimed at the need to reduce the current administration costs. Our jurisdiction area covers around 10k residents but with only 40 replies to date, shows that the

Town Council are not engaging enough with residents, and that many do not know what the Town Council actually does or covers in their remit.

**241. REVIEW OF THE STAFFING AND GOVERNANCE
STRUCTURE OF THE TOWN COUNCIL**

**CLOSED ITEM – PUBLIC BODIES (ADMISSION TO MEETINGS
ACT 1960.**

The Town Council resolved that the public and press be excluded from the following item due to the confidentiality of the matters under consideration namely Personnel matters relating to the Town Councils Employees :-

The Town Council Member further discussed the following matters following on from its meeting on the 8th January 2024 :-

A) Discuss the options in greater length to try and make a decision to move forward so that the option in favour can be explored in greater depth and costings ascertained.

B) To discuss the Previous Technical Advisor job description and to identify from this document the areas of work which currently were not being undertaken as the post had been frozen since 2019.

Following a lengthy debate on the above matters it was **resolved** to explore a model based on option C with a full-time clerk and support staff following HR consultation and consultation from the current staff.

NOTE: The above motion was proposed by Cllr R Millington and seconded by Cllr C Williams. Details of the recorded vote requested was as follows:-

For the motion: Cllrs G Davies, N Craddock, R Millington, M Evans, J Morgan, L Evans, M Shrewsbury, C Nickels, C Williams, M Donnelly.

Abstentions : Cllr G Roberts, A Williams, G Burdett, M Allen.

242. NOTICES OF MOTION: Proposed Cllr G Burdett. Seconded Cllr A Williams :-

Resolved:

a) To approve the first motion as follows:- ‘Ystradgynlais Town Council requires a breakdown of the weekly and /or monthly hours delegated by its staff (Clerk and Deputy Clerk) to their various core duties. This information is necessary to facilitate discussion and aid Councillors in their decisions around future staffing models for the Council.’

b) Cllr R Millington proposed, seconded by Cllr M Allen, that Cllr Burdett’s original second motion be amended, to give a timeframe, whereby all agreed to add the wording ‘in time for the March meeting’

Second motion approved as follows: - ‘Ystradgynlais Town Council requires a list of the key tasks and duties that the Clerk indicates have not been completed due to insufficient staffing levels. This is a health and safety concern and will enable the Council to prioritise staff tasks according to level of urgency going forward in time for the March meeting.’

The meeting concluded at 8.00pm.